



EXECUTIVE BOARD REGULAR MEETING

MEETING MINUTES

Thursday, March 5, 2026

4:00 P.M.

Brownsburg Town Hall

61 N. Green Street

Brownsburg, IN 46112

To view the regular meeting please visit: <https://www.brownsburg.org/591/Live-Archived-Meetings>.

I. CALL TO ORDER

Brown Township Trustee Angela Delp called the Brownsburg Fire Territory (“BFT”) Executive Board (the “Board”) meeting to order at 4:00 p.m. on Thursday, March 5, 2026, in Brownsburg Town Hall, 61 N. Green Street.

II. PLEDGE OF ALLEGIANCE; MOMENT OF SILENCE

The Pledge of Allegiance was followed by a moment of silence.

III. ROLLCALL TO DETERMINE QUORUM BY PRESIDING OFFICER

Members of the Brownsburg Fire Territory Executive Board that were present were Angela Delp, Ben Lacey, and Steve Patterson. Also present were Fire Chief Larry C. Alcorn; Chief of Administration, Jeff Schlageter, and Town Attorney, Scott Krapf.

IV. ELECTION OF CHAIRMAN FOR 2026

Steve Patterson nominated Ben Lacey as the 2026 Chairman for the Town of Brownsburg per the interlocal. Angela Delp seconds the nomination. Passed 3-0.

V. APPOINTMENT OF SECRETARY FOR 2026

Steve Patterson makes a motion to appoint the Brownsburg Fire Territory Administrative Assistant as the Brownsburg Fire Territory Executive Board Secretary for 2026. Angela Delp seconds the motion. Passed 3-0.

VI. APPOINTMENT OF ATTORNEY FOR 2026

Steve Patterson makes a motion to appoint FBT Gibbons as the 2026 Attorney for the Brownsburg Fire Territory Executive Board with the request for receipt of the 2027 engagement letter by December 1, 2026. Angela Delp seconds the motion. Passed 3-0.

VII. CITIZENS COMMENTS RELATED TO AGENDA ITEMS

Cindy Hohman – 15 Tyler Court, Brownsburg, IN. 46112

VIII. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S):



Regular Meeting Minutes: Tuesday, November 18, 2025, at 5:30 p.m. were considered. Steve Patterson makes a motion to approve the previous meeting minutes. Angela Delp seconds the motion. Passed 2-1 with one abstained.

IX. APPROVAL OF MEMORANDUM OF EXECUTIVE SESSION

The Memorandum of Executive Session on Dec 18, 2025, was considered. Steve Patterson made a motion to approve December 18, 2025, Memorandum of Executive Session. Angela Delp seconds the motion. Passed 2-1 with one abstained.

The Memorandum of Executive Session on Mar 5, 2026, was considered. Attorney Scott Krapf comments the Memorandum of Executive Session for March 5, 2026, was added to the Executive Board agenda packet as a matter of convenience for approval. Scott Krapf highlights as part of the Boards motion; the Board will have to amend the Memorandum to accurately reflect the contents of the Executive Session. Scott Krapf explains there is no issue postponing the approval of the Memorandum of Executive Session on March 5, 2026, to the next Board meeting. Ben Lacey asks to table the Memorandum of Executive Session on March 5, 2026, for the next Board meeting. Steve Patterson clarifies, in addition to the 9 members present posted in the Memorandum, Chief of Operations Jerry Harder was also present, for a total of 10 members in the Executive Session. Steve Patterson makes a motion to table the Memorandum of Executive session from March 5, 2026, to the next Board meeting. Angela Delp seconds the motion. Passed 3-0.

X. APPROVAL OF FINANCIAL REPORT(S):

November 2025, December 2025, January 2026, and February 2026 financial reports were considered. Steve Patterson made a motion to approve the financial reports. Angela Delp second the motion. Passed 3-0.

XI. APPROVAL OF STAFF REPORTS

November 2025, December 2025, January 2026, and February 2026 staff reports were considered. Steve Patterson questions the new turnout time report. Fire Chief Larry C. Alcorn explains the Fire Territory is operating with a new reporting system as of January 1, 2026, Chief Alcorn asks Chief of Operations, Jerry Harder to come to the stand to explain. Jerry Harder explains with the new systems he is implementing more graphs and visuals in the operations reports. Jerry Harder explains turn out time is the amount of time it takes from when the emergency call is received until emergency personnel are on scene. Jerry Harder explains that the optimal time is 65 seconds and these reports will help to meet those goals. Steve Patterson questions a 4-and-a-half-minute turnout time. Jerry Harder explains there are some calls are responded to from emergency personnel homes when a second Chief is required which can cause longer turnout times. Steve Patterson questions if future staff reports can include staff names to determine who is writing the report. Ben Lacey also asks for this to be included with future staff



reports. Steve Pattreson makes a motion to approve the staff reports. Angela Delp seconds the motion.

Passed 3-0.

XII. PREVIOUSLY CONSIDERED ITEMS

Fire Chief Larry C. Alcorn presents the new ladder truck is in service and fully operational. Chief

Alcorn expresses the new ladder truck has been on a few runs and is operating well.

XIII. NEW FOR CONSIDERATION

- Conflict of Interest

Steve Patterson clarifies that only two conflict of interest forms need approval, Donald Ross and Jeffrey Kish. Steve Pattersons consents to accept the two conflict of interest forms. Angela Delp consents to accept Donald Ross and Jeffrey Kish's conflict of interest forms. Ben Lacey consents to accept Donald Ross and Jeffrey Kish's conflict of interest forms.

- Policy 105B – Work Performance Evaluation

Chief of Administration Jeff Schlageter presents updated Policy 105B. Steve Patterson makes a motion to approve updated Policy 105B. Angela Delp seconds the motion. Passed 3-0.

- Station 131 Generator Update

Fire Chief Larry C. Alcorn presents station 131 generator has been installed and operational.

- Disposal of Training Pumper

Fire Chief Larry C. Alcorn presents the disposal of the training pumper. Chief Alcorn explains last year the Fire Territory backup pumper developed issues with the frame and became unable to be operated on the road. Chief Alcorn explains at the time it was decided to use the pumper for a training engine only used on Fire Territory property. Chief Alcorn states since then the pump has stopped working and asks for approval from the Executive Board to dispose of the pumper truck. Steve Patterson makes a motion to approve the disposal of the training pumper truck. Angela Delp seconds the motion. Passed 3-0.

XIV. FIRE CHIEF ITEMS

None.

XV. ATTORNEY ITEMS

None.

XVI. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUISNESS

None.

XVII. COMMENTS FROM FLOOR

David Weyant – P.O. Box 513, Brownsburg, IN. 46112

Cindy Hohman – 15 Tyler Court, Brownsburg, IN. 46112

XVIII. DATE, TIME, AND LOCATION OF NEXT REGULAR EXECUTIVE BOARD MEETINGS



Brownsburg Fire Territory

Vigilantly Serving Our Community

Date and Time: Tuesday, March 17, 2026, at 5:30 p.m.

Location: Brownsburg Town Hall
61 N. Green St, Brownsburg, IN 46112 – Council Room

XIX. ADJOURNMENT

BROWNSBURG FIRE TERRITORY EXECUTIVE BOARD

Angela Delp
Term: 2026
Appointed by: Brown Township Trustee

Steve Patterson
Term: 2026
Appointed by: Lincoln Township Trustee

Ben Lacey
Term: 2026
Appointed by: Town of
Brownsburg Representative



Brownsburg Fire Territory

Vigilantly Serving Our Community

Angela Delp, Brown Township Trustee

Date

Steve Patterson, Lincoln Township Trustee

Date

Ben Lacey, Town of Brownsburg Representative

Date

Attest: _____
Maddie Barlog, Recording Secretary

Date